

Wednesday, February 8, 2005 12:00 – 1:30PM

PFS Business Meeting Minutes

Present: Barb Lachel, Margie Ward, Tracy Matysek, Tracey Powers, Stephanie Waldron, Sharon Herron, Connie Desch, Karen Masukawa, Beth Guske, Colleen Miller, Gina Joyce, Sandy Revak, Jan Ciampi.

Welcome and Announcements

Minutes from 1/10/05 meeting were approved. The PFS Newsletter and meeting minutes will be posted on the Summit website under “News” on the left hand bar.

President Report: **Movie Night:** Approximately 170 people in attendance. We covered costs, including license, pizza & “Robots” Door Prize. **Teacher/Parent Communication:** February Newsletter coming out Feb 20th; submit ideas to Tracey Powers. Working with Mr. Fleener to secure a password protected website to share work of students Pre-K-8th grade.

Treasurer Report: Received a small check from a company called “escript”. Anyone has any information regarding this company please advise Stephanie Waldron. Dare t-shirts were requested again this year. Although we have covered the cost in the past it was not put in the budget. Motion was unanimously passed to pay \$72 for 12 Dare t-shirts. This will be added to the budget for next year.

Principal Report: Summit Academy received their portion of the technology raffle: **\$5,666**. There are requests for software needs for computer and video lab. The balance will go towards the purchase of wireless mic or other sound system capabilities. Mr. Becker and Mr. Fleener are researching this area.

25th Anniversary Plans: Subcommittees formed and letters are going to local businesses for sponsorships. Other committees have met and are all working toward a wonderful celebration.

Committee Reports: **Parent Teacher Education/Technology:** Parent Education classes in basic computer skills are being formed for February 21st. Topics- email/ web facilitation. If interested in upper level training, contact PFS or Rick Becker.

Art Auction: Sharon Herron and Betsy McDaniel – This Friday! FEB 10th. We have 64 tickets purchased and commitment for another 20. Hoping to reach 100!! Not just “art” – sports and celebrity memorabilia!!!

Book Fair: New Chair for next Year is Gina Joyce. Gina Reports: Contracts are signed with company for next year, Mon-Thurs, Dec. 4th – 7th. Would like to have a late night either Tues or Weds night. TBD

Library: Connie Desch: The first floor library has moved into the classroom across from the workroom on the first floor. NO MORE “HALLWAY” A huge thanks to the movers!! Possible open house dates: Valentines Day, Einstein BB Home game, conference days and/or March 10th Dance! TBD

Video Library: Connie Desch reporting for Stacie Burtelson –Experiencing technical difficulties transferring from cable to DVD. John Fleener looking into equipment possibilities.

Teacher Appreciation: An exciting week has been planned for the teachers and staff...more to come...but the committee doesn't want to spoil the surprise!!

Student Directory: Looking at different format possibilities: Access/Excel? Suggested we call Dave High for Access help. Goal is to have directory information in hands of all staff and parent by first day of class.

Mentioned Room Parents won't be known; Barb Lachel reported the teachers will be handling room parents and will no longer be PFS responsibility. Each teacher prefers to make his or her own contacts.

Fundraising 2006-2007: Due to the 25th Anniversary Event on August 19th (Sat. before school starts) It was recommended to not have the “pool party” and to move UP the Fun Fair to coincide with the 25th Anniversary Event. The 25th Anniversary Event is NOT a fundraiser; therefore next year's Fun Fair will not be a fundraiser as in past years. Suggested the possibility of a Family Fall Fest in October to serve both as a Fundraiser and Family Fun. Proposed to have Hayrides, food, and a plethora of fall themed activities in which all ages could participate both inside the gym and around the grounds. The key point to be made is that the Fall Fest is intended to be a fundraiser to make \$7000 or more as Fun Fair has done historically. In addition to Fun Fair, historically we have also had wrapping paper sales.

Continued-page 2

February 8, 2005

PFS Business Meeting Minutes

Another suggestion made is to have a "Lottery" all Summit families would be asked to sell/purchase 10 tickets at \$10 ea. = \$100 per family. A private school example was given: having 190 families they grossed \$19000, paid out \$250 in expenses and \$5900 for winner and net \$12,850. This is a good amount for scant labor involved.

Please bring your fundraising ideas forward to the next PFS meeting so that we can have a final vote on what our plan will be for the 2006-2007 school year. Votes to be taken will include: Officially move Fun Fair up 3 weeks to coincide with the 25th Anniversary (a non-fundraiser) and replace with another fundraising / family fun event in mid-Fall. Will also vote on whether we maintain Wrapping Paper Sale for next year and if NOT, vote on what fundraiser will replace Wrapping Paper Sale. We need to have ideas/plans to start working with and put into motion. NEXT PFS MEETING: MARCH 14th 2PM Strongly suggested that whatever we do, we must have incentives for the kids!

Barb Lachel to talk with Joe Scime regarding decision for corporate raffle next year.

Colleen Miller to speak with Mary Prena to research previously done raffle combined w/student artwork.

Old Business:

*Teachers report that TAP is doing very well this year under the new format of having parents paired to teachers.

*Questions rose as to whether or not the PFS Executive Committee (Pres., VP, Treasurer, Secretary, Principal, Development Committee Head, Fundraising Committee Head, Parent / Teacher Education Committee Head) had been meeting and making decisions for the group outside of the regularly scheduled meetings. The answer was no. It was explained that all ideas and PFS business have been and will continue to be brought to the PFS monthly meetings. PFS Executive meetings would be reserved for emergency purposes only when there is a need for an immediate decision. There has been no such need for the group to meet and make such decisions. The need for such meetings is quite rare. It was also explained that the current structure was put in place to facilitate the workflow of the organization.

*Questions raised regarding whether PFS was in the midst of rewriting the By-laws. The answer was no. PFS is in the midst of compiling Standard Operating Procedure Manuals to ease transitions from year to year, but the by-laws remain the same.

*Question raised regarding whether PFS is changing its name from "Parents for Summit" to "Parents & Faculty of Summit". The answer was that the Officers had brought this up to Barb in an attempt to include our hard working staff in the title of a group in which they belong and currently work hard to support. Public & other private schools have "Parent Teacher Organizations" or "Parent Teacher Associations". The name change was suggested only to give the teachers the respect they deserve when it came to the name of our organization. Barb brought this idea to the staff at this past week's staff meeting. The staff reported that they felt no need for a name change at this time. Therefore, the Officers felt the issue was dead and never brought it to the table as a viable option.

New Business

March Meeting: need to discuss Wrapping Paper/Fun Fundraising plans for next year. Bring your opinions, ideas, and solutions to January meeting!!! This is YOUR chance to get involved and make a difference.

Announcements

PLEASE CHECK THE UPDATED WISH LIST FOR TEACHERS...ESPECIALLY THE SPECIALS!!!! IN WHITE BINDER NEAR FRONT DESK ...CHECK SCHOOLNOTES AS WELL...THANK YOU!!

Next PFS Meeting: Tuesday, March 14th, 2:00 PM

Meeting Adjourned 1:30PM

Tracey Powers

Approved/Date