

**Tuesday, May 9, 2005 8:45 – 9:59PM**  
**PFS Business Meeting Minutes**

Present: Margie Ward, Traci Matysek, Tracey Powers, Stephanie Waldron, Beth Guske, Sheryl Cerkleski  
Stephanie Porteous, Betsy McDaniel, Karen Masukawa.

**Welcome and Announcements**

**President Report:** Dr. Cooper expressed he would like to see Summit Academy (SA) have representation in the parent group with Elgin Academy (EA) parents. EA has a parent group vs. a 501c3. They have a President, who sits on the board of trustees, a 2 Vice Presidents from each level; lower middle and upper, Secretary and Treasurer. Dr. Cooper recommended having a co-president from SA and 2 for lower (2yr old –4<sup>th</sup> grade) 2 for upper (5<sup>th</sup>-8<sup>th</sup>). Dr. Cooper and Barb Lachel strongly suggested this co-president be our current presidents; both from SA and EA to keep things consistent and fluid. Margie Ward is not opposed to serving in this capacity. Room parents will function as Barb planned; teachers will head and parent volunteer. Teachers are not part of the organization. The meetings will have alternate locations; EA/SA campuses.

**PFS WILL no longer exist NEXT YEAR as we know it today, yet will have collaborative involvement and keep several SA activities.**

**Nomination packets have been distributed. If you have not received one contact any officer. RETURN NOMINATIONS BY MAY 17<sup>th</sup>.**

**Student Directory:** Will be combined with EA; organized, printed, paid for by EA.

**FUN FAIR:** EA has a Sports Fair before school starts. EA hoping to have a joint funfair on SA campus. (Sept 8<sup>th</sup> proposed date) EA would seed it, approximated \$600 maybe more; Stephanie Waldron and Margie to readdress. SA would chair it and have EA parents involvement in planning/running. Beth Guske was nominated and Beth is considering the position. Co-chair and EA representation requested as well as co-chair and involvement from SA. Angie Landrowski sent word she would assist.

**Start up Costs for Teachers:** For 2006-07 school year, each staff member at EA&SA receives \$300 for professional development. It was suggested that Barb Lachel's budget be increased to accommodate what supplies SA/PFS annually gave to teachers (\$100/yr)

**TAP:** will remain as is; teachers facilitating with room parent representatives.

**Beautification:** SA needs to cover urns. Anyone wanting to work on beautification please let Margie know. (Julie Runzel would like to be on the "monument" committee.)

**Magazines:** EA to ask woman who heads their ordering to see if EA will fund \$2500 worth of SA subscriptions. It was suggested, however no decision made, to use our funds for disposable items such as magazines and Saxon math sheets, etc...

**Cartridge Recycling:** EA does and Traci Matysek to get with EA rep. Also boxtops/ Campbells to merge.

**Target Visa MC** - also merging with EA.

**Book Fair:** EA librarian totally handles EA book fair. SA will continue to handle ours as planned with Scholastic. **Gina Joyce to organize**

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**Picture Day:** EA has company who also does sports group photos, so makes sense to have same company. Proposed that Angi Landrowski continue to organize for SA, however, no contract with company, all falls under EA.

**DVD/Video Library:** EA DOESN'T have and wish SA to continue.

EA funds many activities/events in "Operating Costs" Budget: library, teacher tags, labels, field trips, etc...

**Foreign Language Program:** Motion to spend \$150 ....ALL APPROVED!

If you would like to help with this program please contact Stephanie Waldron or Traci Matysek. This program is for 4<sup>th</sup> through 8<sup>th</sup> grades; rehearsals on Tues. – Thursday, 5/23-5/25 10am – 1 pm TW R-12-4pm

**Please bring your fundraising ideas forward to the next PFS meeting that will offset or add to the wrapping paper revenue. We need to have ideas/plans to start working with and put into motion. Strongly suggested that whatever we do, we must have incentives for the kids! ????? Not sure about this being in? From last time?**

Donna Zima, legal counsel to advise how to utilize funds.

**NEXT PFS MEETING: May 18th 8:30AM Donna Zima to be present. Please submit "how to utilize funds" ideas to Margie Ward.**

**May 25<sup>th</sup> Meeting - WELCOME EAPA! - (Elgin Academy Parent Association)**

**June 1<sup>st</sup> TENTATIVELY scheduled 8:30 AM if needed.**

**Meeting Adjourned 9:59AM**

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Tracey Powers

Approved/Date